

West Calcasieu Airport Managing Board

Special Meeting Minutes

October 29, 2018

I. Call to order

Chairman Dalton Langford called to order the special meeting of the West Calcasieu Airport Managing Board at approximately 12:00 noon on October 29, 2018, at the offices of Meyer & Associates, 600 N. Cities Service Hwy., Sulphur, Louisiana.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

Pledge led by R. K. Levens and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Dalton Langford
 - ✓ Don Chamblee
 - ✓ Dana Keel
 - ✓ R. K. Levens
 - ✓ Wilmer Dugas
- (Board Member Joe Palermo was absent.)

(Others also present at the meeting were: Tim LaFleur, Kris Kelly, Darla Perry, Jackson Schrumpf and Sheila Burton.)

V. Approve a resolution for the 2019/2020 CIP for Southland Field Airport

Chairman Langford turned the meeting over to Kris Kelly to discuss the resolution for the CIP. Mr. Kelly explained to the Board how this is done every year to plan projects for the next 5 years. Kris said they have now changed it to 6 years. Kris explained that he will review the projects planned for the next 6 years with the Board. Kris briefly reviewed and discussed the following projects with the Board for years 2019/2020: airfield pavement rehabilitation/taxiway B and T hangar aprons, apron expansion/Phase 1 design.

There was a brief discussion about the pros/cons of extending the runway and potential increased traffic at the airport. Kris told the Board that right now the most important projects to focus on are the pavement rehab and T hangar apron expansion. There was a brief discussion about the funding for the projects.

Kris Kelly read the following portion of the Resolution into the record:

“NOW, THEREFORE, BE IT RESOLVED:

Section I

That the Sponsor does hereby formally request that the LA DOTD, Division of Aviation, provide funds required to complete the airport improvements at the West Calcasieu Airport, Southland Field (UXL) specifically as described in the Capital Improvement Program Application for State Financial Assistance dated October 29, 2018.”

Don Chamblee made a motion to accept the Resolution as presented to the Board, 2nd by R. K. Levens. No opposition. Motion carried.

VI. Public Comments

There were no public comments made at this time.

VII. Adjourn

- a.
 - i.
 - 1.

Chairman Langford entertained a motion to adjourn. Wilmer Dugas made a motion to adjourn the meeting, 2nd by R. K. Levens. No opposition. Motion carried. Meeting adjourned at approximately 12:27 p.m.



Chairman



Acting Secretary

**West Calcasieu Airport Managing Board
West Calcasieu Airport, Southland Field (UXL)**

RESOLUTION NUMBER: 2018-10-29

Date: October 29, 2018

R E S O L U T I O N

WHEREAS, Title 2 of the Louisiana Revised Statutes of 1950 provides that cities, towns, parishes, and other political subdivisions of this State may separately or jointly acquire, establish, construct, expand, own, lease, control, equip, improve, maintain, operate, regulate, and police airports and landing fields for the use of aircraft; and,

WHEREAS, the State of Louisiana, Department of Transportation and Development, Division of Aviation (formerly the LA DOTD-OAPT) is charged by Title 2 with the responsibility for the development of aviation facilities within the State to foster air commerce and to safeguard the interests of those engaged in all phases of the aviation industry and of the general public; and,

WHEREAS, the *West Calcasieu Airport Managing Board*, hereinafter referred to as "Sponsor", has completed an FAA and DOTD approved Master Plan, Action Plan, and/or Airport Layout Plan which outlines the specific future development of the West Calcasieu Airport, Southland Field (UXL); and, the Sponsor is desirous of implementing a portion of the approved Plan recommendations which provide for the critically needed improvements as stated below to substantially improve the safety and usability of the Airport, but does not have sufficient funds of its own required for completing the needed improvements; and,

WHEREAS, the LA DOTD, Division of Aviation is authorized by Title 2 to expend funds for the construction or enlargement of airports for the safety and advancement of aeronautics;

NOW, THEREFORE, BE IT RESOLVED:

SECTION I

That the Sponsor does hereby formally request that the LA DOTD, Division of Aviation provide funds required to complete the airport improvements at the West Calcasieu Airport, Southland Field (UXL) specifically as described in the Capital Improvement Program Application for State Financial Assistance dated October 29, 2018:

SECTION II

That the said LA DOTD, Division of Aviation be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and means thereof will be furnished by the Sponsor and the titles thereto will be valid and indefeasible, and that the Sponsor will assume ownership, financial reporting, and complete responsibility for the maintenance and upkeep of the airport after completion of said improvement.

SECTION III

That the Sponsor will save and hold the said LA DOTD, Division of Aviation, its officers, agents, and employees harmless from any liability or claim for damages arising out of the project, including death or injuries to third parties including, but not limited to, liability or claim for damages out of the negligence of said LA DOTD, Division of Aviation, its officers, agents, or employees, and expressly agrees to defend any suit of any nature brought against the LA DOTD, Division of Aviation as a result of this project.

SECTION IV

That the Chairman of the Sponsor be and is hereby authorized and directed to evidence this agreement by affixing his signature at the place provided therefore on this resolution and on subsequent related documents/agreements as required by the rules and regulations of the Federal Aviation Administration and the State of Louisiana and the Clerk is hereby authorized to attest said execution.

SECTION V

That this resolution shall be in full force and effect from and after its adoption.

The Managing Board for the Sponsor of the Parish of Calcasieu met in regular session on this date. The aforesaid resolution was offered by Don CHAMBERLAIN, and seconded by R.K. LEVERS. The aforesaid resolution, having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 NAYS: 0 ABSENT: 1

WHEREUPON, the resolution was declared adopted on the 29 day of October, 2018.

West Calcasieu Airport Managing Board

BY: Dalton Langford
(Signature)

Dalton Langford
(Typed or Printed Name)

TITLE: Chairman

ATTEST: [Signature]
(Signature)

Member Manager
(Title)

CERTIFICATE

IT IS HEREBY certified that the above is a true and correct copy of a resolution passed by the West Calcasieu Airport Managing Board of Calcasieu Parish, Louisiana in regular session convened on this, the 29th day of October, 2018.

Danahol

(Signature of Secretary of Sponsor)

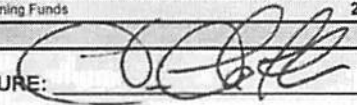
Secretary

(Title)

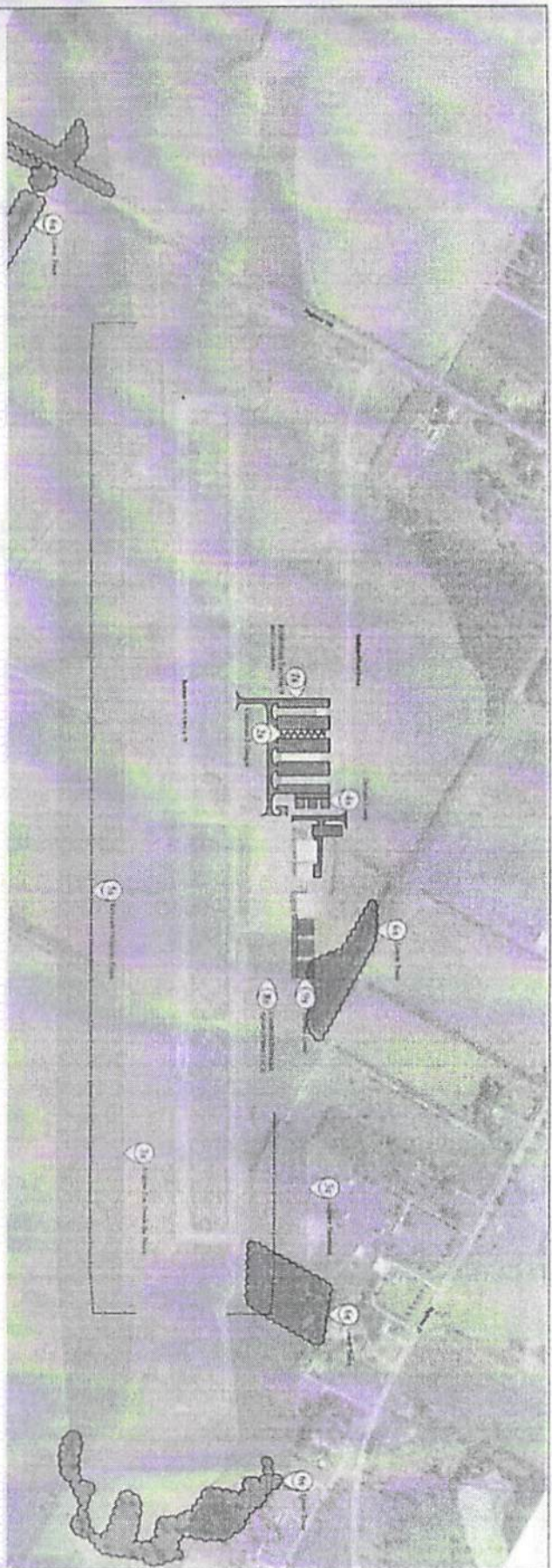
6 Year Capital Improvement Plan (CIP)

Southland Field (UXL), Sulphur, LA			CIP START YEAR: 2019					
2016 Entitlement Balance (Expires FY19) \$20,269 2017 Entitlement Balance (Expires FY20) \$150,000 2018 Entitlement Balance (Expires FY21) \$150,000 2019 Entitlement (for planning purposes through 2024)			Instructions Show all planned projects (not just AIP funded projects) For AIP-MY, show est. cost in initial year & list project in following year(s) w/ \$0 Submit CIP to the ADO as a PDF file dated with signature.					
Fod FY	Entitlement Available	Funding Source	ODO Project Component/Phase	Estimated Cost	Funding Plan			
					Entitlement	Additional AIP	Other	Match
2019	\$320,269	AIP	Airfield Pavement Rehabilitation - Taxiway B and T-hangar Aprons	\$130,000	\$117,000			\$13,000
		AIP	Apron Expansion - Phase 1 (Design)	\$112,000	\$100,800			\$11,200
	\$102,469	Remaining Funds	2019 Annual Subtotals:	\$242,000	\$217,800			\$24,200
2020	\$252,469	AIP	Apron Expansion - Phase 2 (Construction)	\$920,000	\$252,469	\$575,531		\$92,000
		Remaining Funds	2020 Annual Subtotals:	\$920,000	\$252,469	\$575,531		\$92,000
2021	\$150,000	AIP	Clear Airspace Phase 1 - Environmental	\$110,000	\$99,000			\$11,000
		Remaining Funds	2021 Annual Subtotals:	\$110,000	\$99,000			\$11,000
2022	\$201,000	AIP	Clear Airspace Phase 2 - Land Acquisition and Easements	\$385,000	\$201,000	\$145,500		\$38,500
		Remaining Funds	2022 Annual Subtotals:	\$385,000	\$201,000	\$145,500		\$38,500
2023	\$150,000	AIP	Clear Airspace Phase 3 - Obstruction Removal	\$260,000	\$150,000	\$84,000		\$26,000
		Remaining Funds	2023 Annual Subtotals:	\$ 260,000	\$ 150,000	\$ 84,000		\$ 26,000
2024	\$150,000	AIP	Pavement Rehabilitation - RW 15/33 and Taxiway A	\$250,000	\$150,000	\$75,000		\$25,000
		Remaining Funds	2024 Annual Subtotals:	\$ 250,000	\$ 150,000	\$ 75,000		\$ 25,000
6 Year CIP Totals:				\$2,167,000	\$1,070,269	\$880,031		\$216,700

SPONSOR SIGNATURE: _____



DATE: 10-29-18



Short-Term Improvements (2016 - 2020)

Item	Description	Unit	Quantity	Unit Price	Total
1	Site Preparation	Sq. Yd.	10,000	\$1.00	\$10,000
2	Grass Seed	Sq. Yd.	10,000	\$0.50	\$5,000
3	Soil Fertilizer	Sq. Yd.	10,000	\$0.50	\$5,000
4	Water Main	Lineal Ft.	1,000	\$10.00	\$10,000
5	Sewer Main	Lineal Ft.	1,000	\$10.00	\$10,000
6	Storm Sewer	Lineal Ft.	1,000	\$10.00	\$10,000
7	Water Valve	Each	10	\$100.00	\$1,000
8	Sewer Valve	Each	10	\$100.00	\$1,000
9	Storm Valve	Each	10	\$100.00	\$1,000
10	Water Meter	Each	10	\$100.00	\$1,000
11	Sewer Meter	Each	10	\$100.00	\$1,000
12	Storm Meter	Each	10	\$100.00	\$1,000
13	Water Main	Lineal Ft.	1,000	\$10.00	\$10,000
14	Sewer Main	Lineal Ft.	1,000	\$10.00	\$10,000
15	Storm Main	Lineal Ft.	1,000	\$10.00	\$10,000
16	Water Valve	Each	10	\$100.00	\$1,000
17	Sewer Valve	Each	10	\$100.00	\$1,000
18	Storm Valve	Each	10	\$100.00	\$1,000
19	Water Meter	Each	10	\$100.00	\$1,000
20	Sewer Meter	Each	10	\$100.00	\$1,000
21	Storm Meter	Each	10	\$100.00	\$1,000
22	Water Main	Lineal Ft.	1,000	\$10.00	\$10,000
23	Sewer Main	Lineal Ft.	1,000	\$10.00	\$10,000
24	Storm Main	Lineal Ft.	1,000	\$10.00	\$10,000
25	Water Valve	Each	10	\$100.00	\$1,000
26	Sewer Valve	Each	10	\$100.00	\$1,000
27	Storm Valve	Each	10	\$100.00	\$1,000
28	Water Meter	Each	10	\$100.00	\$1,000
29	Sewer Meter	Each	10	\$100.00	\$1,000
30	Storm Meter	Each	10	\$100.00	\$1,000



ST

Short-Term Improvements
Years 2016-2020

Project No. 100-0000-01
Designed By: [Name]
Drawn By: [Name]
Checked By: [Name]
Date: November 2014

ADG DEVELOPMENT
2000 Lakeshore Blvd. #100
Sulphur, Louisiana 70685
Phone: 504-833-1111
Fax: 504-833-1112
www.adgdev.com

Southland
Field (UXL)
Sulphur, Louisiana

No.	Revised	By	Date